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CMRL Project

**Acceptance and compliance report**

**Test Report**

**Test Report**

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| **Name / Project Code** | **SAP30 / CMRL** | |
|  |  |  |
| **Reference** | **Strategy2022/CMRL** | |
| **[Which strategy, strategic objective, portfolio, or program is the project affiliated with?]** | | |
| **Project Manager** | **Chantal Dupont** | |
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| **Service/Organisation** | **Confassis S.A.** | |

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| **Version Control** |  |
| **Version** | **Owner** | **Description** | **Date** |
| 001 | Chantal DUPONT | Acceptance after test | 2022-11-30 |
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## Introduction

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| **Purpose of test report** |
| *[Explain here what the project is about and why detailed testing should be done to ensure that the product meets the needs expressed during the initiation and planning phases of the project.]*  Example:   * The SAP30 / CMRL project was confirmed by the management committee during the presentation of the opportunity study on April 9, 2022. * An initiation phase followed where the functional needs and deadlines were documented as well as the necessary budget / * The Charter was approved by the steering committee on April 30, 2022. * A planning phase helped to gather all the functional requirements or expectations. These have been fully documented. * The detailed requirements and specifications, as well as the project plan, the schedule, and the communication plan, were approved on June 30, 2022, authorizing the implementation phase. * This implementation phase was closed on September 30, 2022, during the steering committee confirming the first results tested by key users. * The purpose of this test book is to confirm the results of integration and consolidation tests in pre-productive systems. |

## Tests context

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| **General context and process** |
| *[Define the scope of the test flow here by explaining how it was defined and by whom, discuss the test plan that was created and clarify by whom and how the individual tests will be carried out.]*  Example:   * This test report summarizes the integration and consolidation tests of the project, as detailed in the attached test plan. * A series of unit tests were carried out and validated during a previous step * We have now gathered them into several modules, each corresponding to a classic scenario of daily use * Each group of tests brings together one or more scenarios, the result of which will be documented individually. * The tests were carried out by key users selected for their expertise in each area tested. * The period provided for these tests was a total of 20 days, divided into two series: * From October 1 to 15, 2022, integration tests * From October 18 to 29, 2022, consolidation tests in an environment copied from the production environment on that date |

## Test Framework

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| **Definition of the tests performed and their purpose** |
| **Example:**  To establish the test plan, we started with a list of unit tests used during development.  These unit tests were gathered in different scenarios.  On the recommendation of the department heads, we decided to group the scenarios into six categories:   1. **Finance, Accounting, Controlling, Fixed Assets** 2. **Sales** 3. **Purchasing** 4. **Logistics** 5. **Production** 6. **Reporting**   For each series of tests, all results needed to be correct. |

## Tests plan

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| **The executed test plan and schedule** |
| The detailed test plan is attached to this document.  Here is a part of the plan: |

## Tests execution

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| **How were these tests carried out?** |
| Here are the established rules:  Each category contains a few themes and scenarios.  For each scenario, we have defined the expected results of their execution.  The results must be either correct or incorrect (false).  When a test is started but not completed, it is noted as "in progress".  Some tests may not be relevant for this testing period. Therefore, they are noted as “not applicable”.  In the event of an error, the error code and description are noted and after correction, the test will be repeated until it is correct.  For these integration and consolidation tests, all tests must be performed (or marked as not applicable, if applicable).  The results are calculated in the sheet.  Warning: it is essential to delete the content of empty cells.  The content of the Correct, False, Pending, or Not Applicable cells is irrelevant - but it either has a value or is cleared (no blank).  All tests are carried out by key users selected and assigned to the project by the managers of the departments concerned.  The functional coordinators and their experts will be available for any additional information, questions or corrections.  The test results are documented in parallel by the users and the project team. |

## Results

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| **Tests statistics and summarized results** |
| Extract of the result of the test plan:      **98% of the planned use cases passed the key user acceptance tests**  **2% of the use cases failed the acceptance and the defects were assigned to responsible developers for being fixed within 3 days**  **These results are considered compliant with the company’s quality expectations.** |

## Approvals

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| ***These approvals confirm that all tests were performed with satisfaction.***  ***Tests requiring later corrections will be retested without delay as soon as the correction becomes available.***  ***To be approved, this document must confirm a pass of more than 95%.*** |
| **Project manager (name): Chantal DUPONT** |
| **Le sponsor (name): Olivier Robespierre** |
| **Integration manager (name): Jacques MEUNIER** |
| **IT manager (name): Daniel Château** |

## Comments

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| **Possible comments on the next steps** |
| **Some minor corrections are in the process of being configured and/or validated.**  **The entire fix list documented will be finalized before the February 2022 close.** |
| **The green light is given to disconnect the MATT systems.** |